

**USACE FINANCE CENTER  
BIWEEKLY REPORT  
PERIOD ENDING 11 May 2007**

**I. UFC ISSUES:**

A. CFO/Civil Reports Division representatives participated in a teleconference with Bonneville Power Administration (BPA) accountants regarding the reporting requirements for parent/child transfer appropriations. BPA (parent) provides funding to USACE activities in the North Pacific Division via SF1151 transfer documents. Effective FY 2007, the parent agency reports all activity in its financial statements, in accordance with OMB Circular A-136. During the teleconference, we identified what reports and types of data BPA requires from us to complete their reporting and financial statements.

B. The CFO/Civil Reports staff is compiling documentation for testing of various facets of operations at UFC. We developed test plans in accordance with OMB Circular A-123, Management's Responsibility for Internal Control. This effort is spearheaded by the Office of the Undersecretary of Defense, Financial Improvement and Audit Readiness Directorate.

C. Ellen Gibson, CFO/Civil Reports Division Chief, provided explanations to HQUSACE (CERM-B) for the civil works funds outlay plan that was sent to OMB. Ms. Gibson also gathered information to update the slides for the HQUSACE briefing of the 2nd Quarter, FY 2007 financial statements and notes to the Deputy Chief Financial Officer at Office of the Undersecretary of Defense.

D. The CFO/Civil Reports staff submitted the 2nd Quarter, FY 2007, Intra-governmental Reconciliation and Material Differences Report based on data received from Department of the Treasury for intra-governmental activity. This report compares intra-governmental trading partner differences between federal agencies in the categories of accounts receivable and payable, revenue and expense, and transfers.

E. The CFO/Civil Reports staff submitted a report of waived entity challenges to the Office of Under Secretary of Defense (Comptroller). As a waived entity, USACE provides payable, expense and transfers-in figures to the other Department of Defense (DoD) agencies for them to record as receivables, revenue and transfers-out in their financial statement compilation. Any agency, waived or not, can challenge our data and we must supply the support for the data we provided. A quarterly reconciliation process also takes place between USACE Civil Works and other waived entities within DoD. Other waived entities are Defense Contract Audit Agency,

Defense Commissary Agency, Defense Finance and Accounting Service, and Defense Threat Reduction Agency.

F. Individuals from the USACE Finance Center participated on virtual Center mock pay pool panels in Washington the week of 7 May 07. This provided Pay Pool Managers and panel members an opportunity to gain a better understanding of the processes involved prior to the actual pay pool panels in the fall.

G. The Deputy Director of Finance will be attending a meeting at the Pentagon on 17 May 07 regarding the Statistical Analysis for Improper Payments. This meeting is to discuss the new reporting requirements under the Improper Payment Improvement Act (IPIA).

H. The Chiefs of the Disbursing Division and the Cash/Military Reports Division will attend a meeting 22-23 May 07 in Columbus Ohio with other DoD Agencies/DFAS Centers to discuss Treasury's proposal to change/delete F suspense accounts.

I. On 18 Apr 07, employees were notified via email if they are required to file 2006 Relocation Income Tax Allowance (RITA) claims. The email provided links, instructions and point of contact information for the employees. RITA claims are to be filed within 60 days.

J. A Systems Acceptance Test (SAT) for Integrated Automated Travel System (IATS) Version 6.08 is being conducted 7-18 May 07. There could be some minimal delays experienced in processing travel vouchers during this period as DFAS representatives and personnel from the Huntsville Systems Office are at the Millington Finance Center conducting the test with the UFC Travel Division.

K. The Travel Division is processing PCS vouchers received 1 May 07.

## **II. ACCOUNTING OPERATIONS:**

### **A. NUMBER AND LOCATION OF ONBOARD PERSONNEL**

LOCATION	ONBOARD
MILLINGTON:	212
HUNTSVILLE:	23
USACE HQ:	1
TOTAL:	236

B. DISBURSING WORKLOAD DATA

PAYMENT	CURRENT MONTH 01-08 May	YEAR TO DATE 01-Oct -08 May 07
CHECKS:		
CHECKS ISSUED	1,859	56,175
PERCENT OF TOTAL	5%	7%
DOLLAR AMOUNT	\$19,258,683	\$713,005,170
EFT:		
TRANSFERS MADE	20,078	382,935
PERCENT OF TOTAL	95%	93%
DOLLAR AMOUNT	\$661,665,057	\$14,354,993,776

\*percentages adjusted for utility checks which do not have to participate in EFT

C. MILITARY ACCOUNTING REPORT ACCURACY RATES: ENDING MARCH 07

Unmatched Disbursements for Military Appropriations:

-- USACE met the DFAS Goal.

Transactions by Others (TBO) Greater than 30 days for Military Appropriations:

-- USACE met the DFAS Goal.

Integrated Command Accounting Report (ICAR) for Military Appropriations:

-- USACE Accuracy Rate was 99.3%.

US Standard General Ledger Trial Balance Report for Military Appropriations:

-- USACE Accuracy Rate was 99.6%.

Disbursing Statement of Transactions (SOT) SF1220 for Military Appropriations:

-- USACE Accuracy Rate was 99.9%.

Command Expenditures Errors (CER):

-- ICAR does not reconcile with SOT (SF1220)\*

\*USACE had 1 error. The error was corrected in April 2007.

### III. CEFMS:

A. We are in our final testing phase for programming changes that address the creation of an appropriation refund bill where the debtor of the bill is not the vendor cited on the obligation. This type of an appropriation refund will be recognized as 'Refunds - Alternate Debtor' and upon certification of the collection funds will be made available at the funding account.

B. We are finalizing new revolving fund insurance general ledger correlations for changes required per AAA audit findings. We are completing CEFMS programming to clear the balances previously held in general ledger account 2920.10. This is scheduled to be completed and run on all USACE activity databases in May.

C. We have completed the specifications on the requirements for the Treasury Offset Program (TOP) Intra-Governmental Payment and Collection (IPAC) File. Programming on this task has started. We have started testing reports that may require changes due to the processing of the vendor payments through the TOP System. We have set up specific vendor payments on two test databases and then processed them through the TOP System. Reports are being run and reviewed on the subsidiary data bases and also the disbursing data base. We participated in a conference call with Treasury FMS. Topics included the progress made to date on the TOP System Testing, current and future testing, and problems encountered while testing. We are still on schedule for a deployment date of 01 Jul 2007.

D. We are still awaiting comments on our revision to the service level agreement between the USACE and Department of Treasury, FMS for Administrative Offsets. We returned our revised document to them on 8 Mar 07.

E. We hosted a two-day meeting with HQUSACE (CECI) contractors on the Enterprise Data Warehouse. The first part of the meeting was to discuss issues that were discovered by the developers while converting existing CEFMS reports using the Business Objects Tool. We have discovered that the tool is not as flexible as first thought and that the design of appropriate universes is a key element to producing proper reports. The CECI representatives stated that the warehouse should really be used for producing summary data used for analysis. We, on the other hand, envision the warehouse being used not only for summary information, but for detail information as well. We are still in discussion mode on this issue. Four CEFMS developers are in training class this week in Vicksburg for the IBM Acsential tool. This tool will be used to extract, transform and load the data from the individual CEFMS databases to the Netezza machine which will house the warehouse.

F. We conducted a four-day training class in Huntsville, AL on CEFMS cost sharing functionality for USACE activities within the North Western Division (NWD). Eight representatives from NWD attended the training. Additionally, four other representatives from NAD, ORD and SPD attended the training. All cost sharing functionality was covered with special emphasis on closing cost share projects which have been completed but not closed in CEFMS.

G. We generated a data pull for auditors, Deloitte and Touche, that provided all military transactions for FY03. We sent zip files by accounting period and then sent a record count on all to ensure all transactions were received and accounted for.

H. We participated in several teleconferences with Army, Assembled Chemical Weapons Alternative (ACWA) and Science Applications International Corporation (SAIC) to discuss a new Integrated Planning & Management System (AIPMS)/CEFMS data feed. They are requesting a weekly automated report of all Military transactions related to the Chemical Stockpile Disposal program. We have reviewed the file format with SAIC. We are still reviewing all other requirements.

I. We are designing time, attendance, and labor reports to combine time and attendance with labor data. These reports will also reflect signature blocks per USACE policy for signature requirements on timesheets.

J. We coordinated with the Corps of Engineers Enterprise Infrastructure Services (CEEIS) on the upgrade of all the CEFMS production hosts to Solaris 10 Operating System version. This was a critical upgrade in paving the way for the discontinuation of older unsupported software versions. This operating system upgrade will also open the door for the implementation of stricter password authentications. By meeting the 10 position password construct, we will also avoid a potential 30-day password change cycle that would be imposed by Army.

K. We are testing the labor data to be sure that the general ledger correlation identification numbers are reflected in the transaction registers and on the labor view screens.

L. We corrected the inability to disburse a fund type F (funded reimbursement) interest payment where an advance account was attached. This disbursement problem occurred since the program was written to refer back to the source appropriation data for the interest portion, which was, in fact, 'NA' on the customer order item. This correction required us to change the program to take the null valued correlations on src\_approp\_type\_code if the source appropriation was 'NA'.

#### IV. PROBLEM REPORTS/IMBALANCES:

##### A. Open problem report inventory:

	This Report	Last Report
Total Problems	720	745
Priority #1 Problems	97	102

We received 147 new problem reports and completed 172 problem reports.

##### B. Database Imbalances on our 59 Production Activities:

# of Imbalances	This Report	Last Report
None	50	53
One	5	6
Two	2	0
Three	1	0
Four	1	0